

Sales Person:

Date:

Client:



## Update/Create New Local Deal

Community:

### STEP 1: New Deal? (\*indicates required field)

Yes! My deal is new.  No. I am just updating my deal.

### STEP 2: My Business (Location appears on local listings and deals. More than one location? Submit this page again.)

Company Name\*  Website

Address 1\*  Office Phone

Address 2  Mobile Phone

City/State/Zip\*

Facebook URL

Twitter URL

### STEP 3: Update/Create Listing

Business Tagline/Motto  
50 Characters

Other Details  
128 Characters  
Example: Hours

Ad Location(s)  
Where will listing appear?  
1

2

3

Detailed Listing  
500 characters max. Add details about your products and services.

Listing Start Date  
mm/dd/yy

### Step 4: Update/Create Deal

Deal Title/Discount  
50 Characters  Example: \$5 OFF Purchase

Valid From Date  Until\*   
mm/dd/yy mm/dd/yy

Deal Details  
50 Characters

Deal Terms  
125 Characters

PLU/Code  
25 Characters

Donation Amount \$  Deal Limit   
Total # deals used monthly.

Minimum Purchase \$

-OR-

Non-Monetary Offer  
125 Characters

Tip: When customers use your deal, you donate to their selected school/cause.